

QA061 Scope of Service, Laboratory

Copy of version 1.0 (approved and current)

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		Printed By	Amber Cartmill (465508)	
		Organization	UnityPoint Finley	
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Comments for version 1.0 Initial version

Approval and P	Periodic	Review	Signatures
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Approval an	d Periodic Review Signatur	es		O Sin'	
Туре	Description	Date	Version	Performed By	Notes
Approval	Lab Director	6/29/2023	1.0	avander heyden	
				Andrew Vanderheyden (909)	
Approval	Lab Manager	6/29/2023	1.0	Sheila Dunn (515)	
Approval	Technical Supervisor	6/28/2023	1.0	Amber Cartmill (465508)	
Signatures fro	om prior revisions are not liste	ed.	<u>~</u>		
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Version	Status	Туре	Date Added	Date Effective	Date Retired	
1.0	Approved and Current	Initial version	6/22/2023	6/29/2023	Indefinite	

- L Purpose:
 - To describe the patient care and client services offered by The Finley Hospital Laboratory.
- II. Scope:
- All staff
- III. Policy:
 - 1. Scope of Service
 - A. The Finley Hospital Laboratory is a full-service laboratory accredited by the College of American Pathologists, the Clinical Laboratory Improvement Act, and Medicare.
 - B. The clinical Laboratory provides service twenty-four hours a day, seven days a week to the hospital.
 - C. Outpatient hours are 6 a.m. 6 p.m., Monday through Friday, and 8 a.m. 2 p.m. Saturday and Sunday.
 - D. Daily courier service is provided by the laboratory to physician offices that are clients of the laboratory. Regular routes have been established, and Stat pick-ups are available by request.
 - E. The Laboratory performs a multitude of different procedures including: obtaining blood specimens (venipuncture and capillary); analyzing blood and body fluids to detect, measure, and/or monitor physiological or pathological compounds; detection of microorganisms from blood and/or body fluids for the identification of pathogens; preparing blood and blood components for transfusion; and analyzing tissues and fluids to detect pathological conditions.
 - 2. Staffing
 - A. Laboratory staffing includes pathologists, certified medical laboratory scientists/medical technologists, certified medical laboratory technicians, non-credentialed medical lab scientists, certified histotechnologist, phlebotomists, billing specialists, and couriers.
 - B. The Laboratory staffing plan is based on workload and is subject to change. The minimal amount of staffing is one phlebotomist and one medical laboratory techician during off-hours to ensure Stat testing is performed on a twenty-four hour basis according to laboratory policy.

IV. Reference:

CAP Laboratory General Checklist. GEN.13820

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